

GAUTENG DEPARTMENT OF EDUCATION



The Glen High School

Telephone: (012) 348 8625
Facsimile: (012) 348 8617
c/o Garsfontein Road and Corobay Avenue
Waterkloof Glen
Pretoria
E-mail: principalpa@theglenhighschool.co.za
www.theglenhighschool.co.za

P.O. Box 35073
Menlo Park
0102
South Africa

17 August 2018

NOTICE OF AGM

Notice is hereby confirmed for the 22nd Annual General Meeting of Parents under the auspices of the Governing Body of the school to be held on Wednesday 19 September 2018 in the school hall.

The attendance registers will be signed in the school foyer from **18:15 – 18:30**. If a quorum of parents is reached, then the AGM will begin at **18:30**.

AGENDA

1. Welcome – Chairperson (Ms P. Pila).
2. Governing Body Chairperson's report (Ms P. Pila).
3. Finance report - Treasurer (Ms T. Malebe).
4. School report – Principal (Mrs C. Nel).
5. Questions on items 2 – 4.
6. New budget (Ms T. Malebe).
7. Questions on items 6.
8. Vote.
 - a) Budget.
 - b) Subsidy.
 - c) School fees.
9. Close.

The various reports, financial statements as well as the draft budget will be available on the D6 School Communicator as from 05 September 2018 or could be collected from the school office between 08:00 – 15:30 (from 12 September 2018).

I would like to appeal to all parents to attend the AGM where important issues such as the budget and school fees have to be decided upon.

NB: A QUORUM OF 15% IS REQUIRED; IF NO QUORUM IS OBTAINED ON WEDNESDAY, 19 SEPTEMBER 2018 THE MEETING WILL RECONVENE ON WEDNESDAY, 26 SEPTEMBER 2018 AT 18:30.

Yours faithfully

Mrs C. Nel
PRINCIPAL

Ms P. Pila
CHAIRPERSON: SGB