



GAUTENG DEPARTMENT OF EDUCATION

# The Glen High School

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P.O. Box 35073  
Menlo Park  
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South Africa

5 October 2020

## **NOTICE OF AGM**

Two weeks' notice is hereby confirmed for the 24<sup>th</sup> Annual General Meeting of Parents under the auspices of the Governing Body of the school to be held on Tuesday, 20 October 2020.

Details of an e-meeting will be communicated to parents in due course.

### **AGENDA**

1. Welcome – Chairperson (Mr A. Mafanga).
2. SGB By - Election
3. Governing Body Chairperson's report (Mr A. Mafanga).
4. Finance report - Treasurer (Ms T. Phalatsi).
5. School report – Principal (Mrs C. Nel).
6. Questions on items 2 – 4.
7. New budget (Ms T. Phalatsi).
8. Questions on items 6.
9. Vote.
  - a) Budget.
  - b) Subsidy.
  - c) School fees.
10. Close.

The AGM 2019 meeting minutes, various reports, financial statements as well as the draft budget will be available on the D6 School Communicator from Tuesday, 13 October 2020.

I would like to appeal to parents to ensure access to electronic devices and data / Wi-Fi to enable them to participate in the AGM where important issues such as the budget and school fees have to be decided upon.

**NB: A QUORUM OF 15% IS REQUIRED; IF NO QUORUM IS OBTAINED ON TUESDAY, 20 OCTOBER 2020 THE MEETING WILL RECONVENE ON THURSDAY, 22 OCTOBER 2020.**

Yours faithfully

Mrs C. Nel  
PRINCIPAL

Mr A. Mafanga  
CHAIRPERSON: SGB