



# The Glen High School

11 February 2021

Good morning to Parents of The Glen High School.

I would like to take this opportunity to touch base with you and communicate our plans and organization for the return of our children to school on Monday.

I am sure that both you and your child/ren are eager for the start of the new school year. We are excited to resume academics and look forward to “getting on with life”.

I would like to begin by assuring you that all Covid-19 safety protocols are in place and will be strictly adhered to at all times. Please ensure that your child has a number of cloth masks available to wear to school, and that a clean mask is used each day. It would also be advisable for your child to have their own little bottle of hand sanitizer for use while travelling to and from school.

## Lockdown Learning & Co-morbidities

Parents are asked to please liaise with their child’s grade tutors in order to keep the school up to date with regard to any health challenges or changes to the status of their child’s health.

Parents of learners with serious co-morbidities, who wish to follow a programme of teaching and learning from home, are required to formally apply to GDE for authorization for Lockdown Learning. Such parents are requested to contact Mrs Lawrence as soon as possible. ([vicehead2@theglenhighschool.co.za](mailto:vicehead2@theglenhighschool.co.za))

## Amended School Calendar

The amended school calendar has been issued by DBE with the following adjusted dates:

Term 1	15 February – 23 April
Term 2	3 May – 9 July
Term 3	26 July – 1 October
Term 4	11 October – 15 December

## Rotational Timetable

Please be reminded that The Glen will continue with a rotational timetable in order to comply with Covid-19 safety protocols in terms of the number of people on the school premises at any given time. Thus, **all Grade 12 learners are scheduled to attend school every day**. Learners in grades 8 – 11 will be following a rotational system of alternating days attendance.

**When school opens on 15 February, BOYS in grades 8 – 11 will attend school. Girls in grades 8 – 11 will begin school on 16 February.** Learners will thereafter **attend school every second day**. Parents are advised that learning will continue on days when children are at home. Learners will be expected to complete school activities EACH day of the term for the full duration of a normal school day. Parents are asked to provide a study space that encourages the pursuit of academic success – working from the comfort of one’s bed is not likely to yield a good work ethic.

## Visiting the school

Parents are requested to visit the school **by appointment** in order to limit the number of people on the premises. If at all possible, please try to interact with staff via email or telephonically rather than in person.

## Tuckshop

The school tuckshop will be fully functional from 15 February and will have food items available for purchase each day. Parents are reminded that the school functions on a cashless system and that bank cards are required for all purchases.

### Extra-curricular Activities

At this stage, no sporting activities will be taking place for learners. The school premises will be opened from 06h30 each morning, and learners are required to leave the premises immediately after the end of the school day at 14h15. Parents are requested to make transport arrangement to accommodate the school times so as to avoid learners lingering in groups while awaiting their transport.

### SGB elections

Please take note that the national elections for school governing bodies will be taking place in March 2021. This is an opportunity for parents to become involved in the governance of the school and to work closely with the school management team in supporting our school of excellence.

I have listed below some of the key statutory obligations of an SGB so that parents who may wish to serve on TGHS's SGB may be familiar with what the task involves:

- a. Developing policies
- b. Adopting a learner code of conduct as well as dealing with cases of learner misconduct.
- c. Maintain school buildings
- d. Deal with all money issues at the school
- e. Approve purchase of resources at the school
- f. Support the principal and other employees in their work
- g. Ensure that all children of school going age have access to schooling
- h. Develop and implement a school development plan

Any parent who may be interested in serving on the school governing body is asked to please contact me via my PA, Mrs Johnson, on 012 348 8625 or [admin@theglenhighschool.co.za](mailto:admin@theglenhighschool.co.za)

Good luck and many blessings during the start of our academic year.

Kind regards,  
Mrs C. W. Nel  
Principal