



GAUTENG DEPARTMENT OF EDUCATION

# The Glen High School

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P.O. Box 35073  
Menlo Park  
0102  
South Africa

01 October 2021

## TWO WEEKS' NOTICE OF AGM

**PLEASE NOTE THAT THE DATE OF THE AGM IS CHANGED TO MONDAY 18 OCTOBER 2021.**

**Two weeks' notice** is hereby confirmed for the 25<sup>th</sup> Annual General Meeting of Parents under the auspices of the Governing Body of the school to be held on Monday, 18 October 2021.

Details of an e-meeting will be communicated to parents in due course.

### AGENDA

1. Welcome – Chairperson (Mr A. Watts).
2. Governing Body Chairperson's report (Mr A. Watts).
3. School report – Principal (Mrs C. Nel).
4. Finance report - Treasurer (Ms T. Phalatsi).
5. Report back on parent questions submitted prior to AGM.
6. New budget (Ms T. Phalatsi).
7. Vote.
  - a) Budget.
  - b) Subsidy.
  - c) School fees.
8. Close.

The AGM 2020 meeting minutes, various reports, financial statements as well as the draft budget will be available on the D6 School Communicator by Tuesday, 05 October 2021. **Parents are requested to scrutinize these documents and submit questions via email to [sgb@theglenhighschool.co.za](mailto:sgb@theglenhighschool.co.za), prior to the AGM.**

We would like to be able to answer your queries in our presentation at the AGM and therefore request the submission of all queries by **THURSDAY, 14 OCTOBER 2021 BY 08H00.**

I would like to appeal to parents to ensure access to electronic devices and data / Wi-Fi to enable them to participate in the AGM where important issues such as the budget and school fees have to be decided upon.

**NB: A QUORUM OF 15% IS REQUIRED; IF NO QUORUM IS OBTAINED ON MONDAY, 18 OCTOBER 2021, THE MEETING WILL RECONVENE ON TUESDAY, 19 OCTOBER 2021.**

Yours faithfully

Mrs C. Nel  
PRINCIPAL

Mr A. Watts  
CHAIRPERSON: SGB