



GAUTENG DEPARTMENT OF EDUCATION

# The Glen High School

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P.O. Box 35073  
Menlo Park  
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South Africa

10 October 2023

## **TWO WEEKS' NOTICE OF AGM**

Two weeks' notice is hereby given of the 27<sup>th</sup> Annual General Meeting of Parents under the auspices of the Governing Body of the school to be held on **Monday, 23 October 2023.**

The attendance registers will be signed in the school admin foyer from **18:15 – 18:30**. If a quorum of parents is reached, then the AGM will begin at **18:30 in the School Hall.**

### **AGENDA**

1. Welcome – Chairperson (Mr Z. Mhlambo).
2. Governing Body Chairperson's report (Mr Z. Mhlambo).
3. School report – Principal (Mrs C. Nel).
4. Finance report - Treasurer (Ms M. Ntaopane).
5. Report back on parent questions submitted prior to AGM.
6. New budget (Ms M. Ntaopane).
7. Vote on resolutions.
8. Close.

The 2022 AGM meeting minutes, financial statements for 2023 as well as the draft budget for 2024 were uploaded onto the D6 School Communicator and website on Friday 29 September 2023. Parents are invited to scrutinize these documents and submit questions prior to the AGM.

Parents are invited to submit queries to [sgb@theglenhighschool.co.za](mailto:sgb@theglenhighschool.co.za) before Thursday, 19 October 2023.

I would like to appeal to all parents to ensure that they attend this AGM where important issues such as the budget and school fees must be decided upon.

**NB: A QUORUM OF 15% IS REQUIRED; IF NO QUORUM IS OBTAINED ON MONDAY, 23 OCTOBER 2023, THE MEETING WILL RECONVENE ON THURSDAY, 26 OCTOBER 2023.**

Yours faithfully

Mrs C. Nel  
PRINCIPAL

Mr Z. Mhlambo  
CHAIRPERSON: SGB