



GAUTENG DEPARTMENT OF EDUCATION

# The Glen High School

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P.O. Box 35073  
Menlo Park  
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South Africa

18 October 2024

## TWO WEEKS' NOTICE OF AGM

Two weeks' notice is hereby given of the 28<sup>th</sup> Annual General Meeting of Parents under the auspices of the Governing Body of the school to be held on **Saturday, 2 November 2024.**

The attendance registers will be signed in the school admin foyer from **09:00 – 09:30**. If a quorum of parents is reached, then the AGM will begin at **09:30 in the School Hall.**

### AGENDA:

1. Welcome – Chairperson (Mr X. Msomi).
- 2.1 Governing Body Chairperson's report (Mr X. Msomi).
- 2.2 New building project for 14 classrooms.
2. School report – Principal (Mrs C. Nel).
3. Finance report - Treasurer (Ms M. Ntaopane).
4. Report back on parent questions submitted prior to AGM.
5. New budget (Ms M. Ntaopane).
6. Vote on resolutions.
7. Close.

The 2023 AGM meeting minutes, various reports, financial statements for 2024 as well as the draft budget for 2025 will be available on the D6 School Communicator from Friday, 18 October 2024. Parents are invited to scrutinize these documents and submit questions prior to the AGM.

Parents are invited to submit queries to [hr@theglenhighschool.co.za](mailto:hr@theglenhighschool.co.za) before Monday, 28 October 2024.

I would like to appeal to all parents to ensure that they attend this AGM where important issues such as the budget, school fees and the building project must be decided upon.

NB: A quorum of 10% is required; if no quorum is obtained on **Saturday, 2 November 2024**, the meeting will reconvene on **Monday, 4 November 2024.**

Yours faithfully

Mrs C. Nel  
PRINCIPAL

Mr X. Msomi  
CHAIRPERSON: SGB