



# The Glen High School

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## **INVITATION TO SUBMIT EXPRESSION OF INTEREST FOR A CONSTRUCTION PROJECT**

The School Governing Body (SGB) of **The Glen High School**, hereby invites experienced and qualified construction companies to submit their **expression of interest** for consideration to be included on the tender list for the upcoming revamping of a ground-floor level, and construction of a first-floor and second-floor building on top of the ground-floor: comprising of **sixteen (16) new classrooms, offices and ablution facilities**.

This is a **pre-qualification process** to identify competent contractors who may be invited to submit full tenders at a later stage.

The closing date and time for this process is as indicated below:

**Closing Date:** Tuesday, 26 May 2025  
**Closing Time:** 14h00  
**Address:** The Glen High School  
c/o Garstfontein Road and Corobay Avenue  
Waterkloof Glen  
Pretoria  
0010

**The interested parties submitting their expression of interest must include the following as a minimum submission:**

1. Company registration documents (CIPC)
2. Valid Tax Clearance Certificate (SARS)
3. B-BBEE Certificate or Sworn Affidavit
4. Valid NHBRC registration
5. Valid CIDB registration
6. Company profile, including history and background
7. Details of similar construction projects completed
8. Proof of financial viability
9. List of at least 5 contactable references
10. Project management experience
11. Proof of available resources and equipment
12. Proof of all-risk construction insurances

All submissions must be clearly marked - **Tender List Application – Construction 2025**

Submissions must be in hard copy **AND** electronic format.

- Hard copy submissions must be submitted at the above-mentioned address and placed in the provided tender list application box.
- Electronic copy submissions must be submitted at **procurement@theglenhs.co.za**

**PLEASE NOTE THE FOLLOWING:**

- This is not a formal tender, but an invitation to express interest.
- Only companies that meet the minimum requirements will be shortlisted.
- The SGB reserves the right to accept or reject any application.
- Submission of a profile does not guarantee inclusion on the final tender list.
- All companies in the tender list must sign the JBCC Building Contract and adhere to all its clauses.
- Advance payment for the construction works will not be considered.
- The lowest tender may not be appointed.

For further information, please contact The Glen High School Procurement Office at:

**Contact Person:** Claudia Tsubane  
**Contact No:** 012 348 8625  
**Contact Email:** procurement@theglenhs.co.za

**OR**

**Contact Person:** Albert Jacobsz  
**Contact No:** 012 348 8625  
**Contact Email:** estatemanager@theglenhighschool.co.za