The Glen High School - Pretoria East **Vacant Educator Post (SGB Post)**	

The School Governing Body (SGB) of The Glen High School invites applications for the following vacant teaching posts:

- **ENGLISH HOME LANGUAGE – GRADE 8-12**
- **SOCIAL SCIENCES – GRADE 8-9**

REQUIREMENTS:

Applicants must meet the following requirements:

- A relevant subject-related tertiary qualification, including either a four-year Bachelor of Education (BEd) degree or a relevant academic degree together with a Postgraduate Certificate in Education (PGCE).
- A minimum of Five (5) years' teaching experience will be an advantage.
- Registration with the South African Council for Educators (SACE) is a prerequisite.
- Proficient Information and Communication Technology (ICT) skills, particularly in e-learning and technology-enhanced teaching, are essential.
- Demonstrated sound subject knowledge and the ability to teach English and Social Sciences effectively.
- Strong classroom management skills and a commitment to learner development are essential.
- Applicants must demonstrate professionalism, good communication skills and the ability to work effectively as part of a school team.

REMUNERATION:

R292,000 - R350,000 per annum (depending on experience)

Applicants must submit the following:

1. Completed application form.
2. Certified copies of relevant qualifications and academic transcripts.
3. Certified copy of Matric certificate.
4. Valid SACE certificate.
5. Certified copies of all documents, with certification not older than six (6) months.
6. A comprehensive CV.

Applications must be submitted to the Receptionist at The Glen High School or emailed to: **hr@theglenhighschool.co.za**

CLOSING DATE: Tuesday, 17 November 2026 at 08h00. **No late applications will be considered.**

Failure to provide evidence of all required qualifications and supporting documentation may result in the application being disqualified.

Should an applicant not receive any communication from the school by **30 December 2026**, please accept that the application was unsuccessful. The **School Governing Body of The Glen High School** reserves the right not to make an appointment. Submission of an application does not entitle an applicant to an interview or appointment.

For inquiries, please contact Ms. P. Kgoelenya at hr@theglenhighschool.co.za or 012 348 86

GAUTENG DEPARTMENT OF EDUCATION

The Glen High School

APPLICATION FOR SGB POSITIONS

1. PARTICULARS OF ADVERTISED POST

Position applied for:	

2. PERSONAL PARTICULARS

SURNAME:					
NAME(S):					
ID NO.:					
GENDER: (Male/Female/Other)	Male		Female		
RACIAL GROUP (For Employment Equity and Statistical Purpose)	African	Coloured	Indian	White	
Do you have a disability?	Yes		No		
Are you a South African citizen?	Yes		No		
Do you have a WORK permit/PERMANENT residence permit?	Yes	No	If yes, Permit Number/ID		
Have you been convicted of a criminal offence? (x) (If yes, attach clearance letter)	Yes		No		
Have you been dismissed due to misconduct? (x) (If yes, attach clearance letter)	Yes		No		
Have you been convicted in line with the Sexual Offences and Related Act case?	Yes		No		

3. CONTACT DETAILS

Contact number: ( )	Alternative contact number: ( )	
Postal Address:	Postal code:	
Physical Address:	Fax number:	
Cellphone Number:	E-mail Address:	
Name and Contact details for next of Kin:	Relationship:	

4. LANGUAGES

LANGUAGES (specify)	**(example)** **English**					
Speak	**X**					
Write	**X**					
Read	**X**					
Teach	**X**					

5. QUALIFICATIONS

School/University/College	Qualification(s)	Subjects/Majors/Specialisation	

6. ADDITIONAL CERTIFICATES OF OTHER COURSES ATTENDED

Name of course	**Service provider/Institution**	**Duration of course**
1.		
2.		
3.		
4.		
5.		

7. SKILLS: (e.g. MANAGEMENT OR LEADERSHIP)

1.
2.
3.
4.

8. EXPERIENCE

a) CURRENT POSITION OF EMPLOYMENT)

Institution	Position held at current institution			Exact Dates in Current Post	TOTAL	
				FROM (M/Y)	YEARS	MONTHS

b) PREVIOUS EMPLOYMENT

Institution	Position held at Previous Institution			Exact Dates		TOTAL	
				FROM (M/Y)	TO (M/Y)	YEARS	MONTHS

9. REFERENCES

NAME	CONTACT DETAILS	RELATIONSHIP
1		
2.		
3.		

DECLARATION: I declare that the above information provided (including any attachments) is true and correct. I understand that any false or incorrect information could lead to my application being eliminated and me being discharged on account of misconduct if appointed.

SIGNATURE OF APPLICANT	**DATE**